



# Volunteer Driver Questionnaire

Illinois Conference  
Office of Education

Directions: Please have each volunteer driver used for school-related functions complete the questionnaire. Keep the original form in the school file and a copy sent to the Illinois Conference Education Department.

Name: \_\_\_\_\_ Are you over 21 years of age? \_\_\_\_\_

Driver's License Number: \_\_\_\_\_ State in which license is held: \_\_\_\_\_

Expiration Date: \_\_\_\_\_ Social Security Number \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip \_\_\_\_\_

Do you have a current auto insurance policy?  Yes  No

Carrier: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Limit of Liability: \_\_\_\_\_ Medical/PIP Limit: \_\_\_\_\_

Have you been involved in any fault accidents within the last three (3) years?  Yes  No

If "Yes", please describe below: \_\_\_\_\_

\_\_\_\_\_

Have you been cited for any moving violations within the last three (3) years?  Yes  No

If "Yes", please describe below: \_\_\_\_\_

\_\_\_\_\_

*I understand that should I be involved in an accident while driving for the school, my insurance will be primary. Further, I agree not to carry more passengers than the official rated load capacity for my vehicle. All vehicle occupants will be required to wear seat belts (no double belting allowed).*

*Your driving record may be verified by state and national driving record bureaus. Signature below authorizes any inquiries.*

Driver's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Principal Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name of School: \_\_\_\_\_

1. The minimum age for our school drivers is twenty-one (21) years of age.
2. Each driver must be properly licensed and have proper insurance in force. In addition, each driver must have an acceptable record of not more than two traffic citations and no fault accidents in the last three (3) years.
3. No vehicle is to carry more than the official related load capacity and all passengers must wear seat belts. No double belting is allowed. Violations of this policy could result in insurance refusing to pay claims.
4. Adventist Risk Management recommends that volunteer drivers have at least \$300 thousand liability coverage. Schools must satisfy themselves that drivers have at least state mandated minimum automobile liability and medical payments insurance and a valid driver's license. If an accident occurs, the volunteer's insurance will be considered the primary coverage and the schools insurance will be secondary.
5. Schools may send a letter to parents who are interested in participating in driving students to activities requesting a copy of proof of insurance and a Xerox copy of driver's license so that when a trip comes up the paperwork is already done.

Each driver of a motor vehicle transporting a child 6 years of age or more, but less than 16 years of age, in the front seat of the motor vehicle shall secure the child in a properly adjusted and fastened seat safety belt.

**Section 12-603.1 of the Illinois Vehicle Code**