#

**Camp Akita Retreat Center**

**Rental Application**

1684 Knox Rd. 1200 N. Gilson, IL. 61436 Ph: 978-815-3377 Fax: 309-876-2061

# Group Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Approved Event Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Group Leader: (please print) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Group Size: \_\_\_\_\_\_\_\_\_\_\_\_\_

Arrival Time: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Departure time: 1:00 PM, unless Pre-approved

Billing Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ State: \_\_\_\_\_\_\_ Zip: \_\_\_\_\_\_\_\_\_\_\_

**Day Phone:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ E-mail: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Do you have group or personal insurance covering this activity? Yes \_\_\_\_ No \_\_\_\_ (This is required)

SDA groups approved by their church board are insured. Please submit an approval letter signed by the Pastor or Church Board Chairman.

All other groups should contact their insurance carrier and have Camp Akita listed as an additional insured endorsement (1M minimal liability insurance required. However, to better protect yourself 3M is strongly advised.) Families not associated with a group will need to provide for their own insurance should there be a need as the camp does not carry this type of insurance.)

I have read and accept responsibility for: fees and damages incurred by this group and will enforce camp policies and regulations as outlined in the Leaders Guide.

**Leaders Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Please check appropriate areas according to your needs**

## Sleeping Facilities

**Lakeview Lodge:**

 **Room #1 \_\_\_\_\_ #2 \_\_\_\_\_**

 **Room #3 \_\_\_\_\_ #4 \_\_\_\_\_**

 **Room #5 \_\_\_\_\_ #6 \_\_\_\_\_**

 **Room #7 \_\_\_\_\_ #8 \_\_\_\_\_**

 **Room #9 \_\_\_\_\_**

**Oak Chalet: \_\_\_\_\_**

**Cedar Chalet: \_\_\_\_\_**

### Boys Village Cabins

## Ash: A\_\_\_\_ B \_\_\_\_\_

**Sycamore: A\_\_\_\_ B \_\_\_\_ Girls Village Cabins**

**Eden: A\_\_\_\_ B \_\_\_\_\_**

**Compassion: A\_\_\_\_ B \_\_\_\_\_**

**Rustic Cabins**

 **#1 \_\_\_\_ #2 \_\_\_\_ #3 \_\_\_\_**

 **#4\_\_\_\_ #5 \_\_\_\_ #6 \_\_\_\_**

 **#7 \_\_\_\_ #8 \_\_\_\_ #9 \_\_\_\_**

 **#10\_\_\_\_ #11\_\_\_\_ #12\_\_\_\_**

 **#13 \_\_\_\_**

**RV Park: # of Sites Needed \_\_\_\_**

**Pine Lodge: \_\_\_\_\_**

**Tent Camping \_\_\_\_\_**

**Food Service:**

## No Food Service Needed \_\_\_\_\_

**Cooking is not allowed in buildings without kitchens**

## Oak Kitchen: (You Cook) \_\_\_\_\_\_\_\_

**Cedar Kitchen: (You Cook) \_\_\_\_\_\_\_\_**

**Pine Lodge Kitchen: (You Cook) \_\_\_\_\_**

**Camp Food Service (We Cook)** **\_\_\_\_\_\_\_\_**

**20% up charge per meal for groups less than 30 people**

**X the Meals you want camp to provide.**

Breakfast, Lunch, Supper, Brunch, Brown Bag, Banquet, Refreshment

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | **B** | **L** | **S** | **BR** | **BB** | **BQ** | **RF** |
| **Monday** |  |  |  |  |  |  |  |
| **Tuesday** |  |  |  |  |  |  |  |
| **Wednesday** |  |  |  |  |  |  |  |
| **Thursday** |  |  |  |  |  |  |  |
| **Friday** |  |  |  |  |  |  |  |
| **Sabbath** |  |  |  |  |  |  |  |
| **Sunday** |  |  |  |  |  |  |  |

#### Meeting Areas

(Some Fees may apply)

**Lodge Dining room: \_\_\_\_\_\_**

**Lodge Basement: \_\_\_\_\_\_**

**Pathfinder Pavilion: \_\_\_\_\_\_**

**Pine Lodge: \_\_\_\_\_\_**

**Archery Pavilion: \_\_\_\_\_\_**

##### **Equipment**

(Some Fees may apply)

**A/V Equipment:**

 **Big screen projector \_\_\_\_**

 **Lapel Mike \_\_\_\_**

 **Hand-held Mike \_\_\_\_**

 **Piano \_\_\_\_**

**Internet Access: \_\_\_\_**

**Fireplace at Lodge: \_\_\_\_**

**Linen: (limited) Full. #\_\_\_\_**

 **Twin. #\_\_\_\_**

![MCj02310940000[1]]()![MCj02310510000[1]]()\*\*\*Activity requests on Backside\*

![MCTN00647_0000[1]]()![MCj02302850000[1]]() ![MCj02953760000[1]]()

|  |
| --- |
| **Off-Season Activities** |
| **Please (X) the activities you would like to have available during your stay and we will do our best to make them available, but no guarantees.****See rate sheet for pricing. Check your insurance carrier for event coverage of these activities.**  |
|  |  |  |  |
| **(X)** | **Activity** | **Comments**  | **Restrictions** |
|   | \* Swimming | Swimming in swimming area onlyNot available Oct - May | Camp does not provide lifeguards outside of summer camp. Leaders are responsible to inform parents that they are responsible for the safety of their children and all posted regulations and signage must be obeyed. |
|   | \* Camp owned Canoes / Kayaks | Not available Oct - April | Weather permitting / requires group supplied adult supervision. Adult must be Lifeguard certified or at least 21. |
|  | \*\* Jet Ski/ Tubing | Not available Oct - April | For ages 10 and older. Minimum of 10 participants weather permitting |
|  | \*\* Hay Wagon ride | Multiple routs available. Please talk with your host |  |
|  | \*\* Climbing Wall  | Must meet size restrictions  | Minimum of 10 participants. Weather permitting / Certified facility instructor availability |
|  | \*\* Zip Line | Must meet size and weight restrictions. Weight: 75 lbs. – 220 lbs.Hight: 45” – 6’3” | Minimum of 10 participants. Weather permitting / Certified facility instructor availability |
|  | \*\* Archery | Not available Nov - March | Minimum of 6 participants. Weather permitting / certified instructor availability |
|  | \*\* Pony Rides | This is a pony led by the facilitator in the riding arena | Minimum of 4 riders. Weather permitting / certified instructor availability. Weight limit of 250 lbs. Closed toed shoes and pants are required |
|  | \*\* Horse Trail rides | 1-hour trail ride | Minimum of 4 riders. Weather permitting / certified instructor availability. Weight limit of 250 lbs. Closed toed shoes and pants are required |
|  | Frisbee Golf | 9 baskets available. Bring your own frisbee or use camp frisbee’s your choice | You will need to ask to have the sport shed opened  |
|   | Volley Ball, Outdoor | You may bring your own balls | Ball Fee for camp balls |
|  | Basketball, Outdoor | You may bring your own balls | Ball Fee for camp balls |
|   | Sports Field | No charge | Bring your own equipment |
|   | Hiking | No charge | Recommend you always have a partner |

\*This event is considered a high-risk event and lifeguards are recommended.

\*\* This is a high-risk activity requiring a signed waiver by a proper adult or guardian.

**Remember to send your Deposit in with this application**

**A Place of Discovery**